

Maurice's Planning committee 03.06.23

Wednesday, 03/06 16:02PM - 73mins

Attendees; Ryan, Jan, Carl, Bob, Sharon, Farrukh, Roland, Emily & Heather

Summary

The meeting transcript covers a planning committee discussion on selecting a consulting firm for the master planning project at Maurices in Wellfleet, Massachusetts.

Minutes - The committee votes to release prior executive session minutes Jan 26, Jan 29, Jan 31 & February 12, approves the bidder letter, and schedules upcoming meetings.

The committee plans next steps assuming the Select Board approves their recommended consultant bidder, including meeting schedules, contracting details, and strategies to communicate the decision to the public.

The committee decides to draft a joint press release with the Select Board to communicate the consultant selection, with a subgroup creating a draft for review at their next meeting.

The committee votes to release prior executive session minutes to the Town Clerk. They also discuss sending website links related to affordable housing opportunities.

Public Comment

1. Wellfleet has signed municipal agreement w Eastham with respect to water in South Wellfleet
2. Wellfleet is working on the roads starting next week, but this is not a pavement project per Jay Norton.
3. Habitat opened applications for Old Kings Highway homes (4) 2@60% AMI & 2@80%AMI
4. We must recommend to the selectboard on March 12

4:08 Exit public session and open Executive session to review selection business. Motion made all approved by roll call vote.

Enter executive session not to reopen into open session per MA General Law Chapter 30 a section 21a, purpose 7, to comply with or act under the authority of any general or special or federal grant and aid requirements relative to master law, chapter 30 b, the procurement of master planning services.

Ryan consulted with Tom about releasing notes from the selection deliberations which were all in executive session. They can be released but should be appropriate to the time the selectboard makes the final decisions. Heather to hold approved notes until Selectboard approval.

The committee reviewed the contents of the recommendation to the Selectboard, it is not price based but based on the criteria and the individual scoring that led to the final score.

Tom will then engage with the chosen firm/ RFP award to develop contract terms. We want to be sure our points are covered in the contract negotiations, mentioned in prior meetings too.

Feedback from the talk with Gail at Studio G - Would Studio G be spread too thin? Gail shared that she felt comfortable, that they had the staff to do it, that there wasn't a lot of ongoing work for her from Lawrence Road. Further, she had enough resources and the right people to do that job. Lawrence Road is moving to construction phase and Gail is not really the person who does the coordination of the construction.

Gail plans to attend the selectboard meeting on the 12 of March.

We want to be sure Tom covers the;

- The. Zoning analysis
- Attending 12 meetings

To keep minutes clear we agreed to create one tracking to show which are done – which were shared – which are approved and which have gone to the Town clerk to be posted –

Heather to finish the remaining notes and transcripts asap., so they can be reviewed and approved.

The team agreed we should create a press release for subsequent to the selectboard meeting where the press may hear the outcomes and pick up the story. We want the other bidders to know. Should finish this document in a small group and be sure to reach out to the local news outlets. Will use the announcement from 95 Lawrence Road as an example. Sharon to lead a small group and also collect a comment from Barbara Carboni as Chair to include in the press release.

Motion made to approve the letter in regard to the committee's recommendation for master planning services to be Sent to the town administrator and through his office. Seconded and Motion Carries, no objections.

The team reviewed remaining tasks and now plan to meet again 13 March to review where things are at and review remaining notes.

Move to adjourn. Seconded approved by Roll call, no objections.