



PERMIT NO. CC20 -

**TOWN OF WELLFLEET**  
**APPLICATION FOR CURB CUT PERMIT**

Date of application: \_\_\_\_\_ Date Received: \_\_\_\_\_

Location for curb cut: \_\_\_\_\_

Applicant name: \_\_\_\_\_

Applicant address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ Plan showing property and detail of intersection with Town way / Map & parcel #

\_\_\_\_\_ Curb cut location staked out for permit inspection Notified on: \_\_\_\_\_

\_\_\_\_\_ Plan of drainage detail, when required.

\_\_\_\_\_ Fee of \$25.00 received Check No. \_\_\_\_\_

Additional information required: \_\_\_\_\_

\_\_\_\_\_

Anticipated date for construction to begin: \_\_\_\_\_

Anticipated completion date: \_\_\_\_\_

Permit approved:      YES              NO              Date: \_\_\_\_\_

Requirements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved by: \_\_\_\_\_  
Name Title

Construction approved:      YES              NO              Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Name Title

## 6.17 CURB CUT PERMIT

6.17.1 Purposes – The purpose of this bylaw is to provide conformity in design and construction of entrances and exits onto public ways within the Town of Wellfleet, to provide maximum protection to the public through the orderly control of traffic moving onto and from a public way, to minimize soil/slope erosion, and to provide necessary drainage to areas adjacent to public ways.

### 6.17.2 Definitions

- (a) Adjacent property owner – a person or entity owning property bordering on a way.
- (b) Driveway – privately owned access to and from a way.
- (c) Way – a Town-owned road/way.

6.17.3 Procedure – Prior to commencing driveway construction, an adjacent property owner desiring to gain access to a Way shall make written application to the Director of the Wellfleet Department of Public Works and obtain a Curb Cut Permit from said department. The application shall include:

- (a) a plan showing location of the property, the proposed driveway, and the intersection of the driveway with the Way;
- (b) specific details of drainage when required;
- (c) specific provisions to minimize slope or soil erosion if necessary;
- (d) such other identifying information that may be requested by the DPW.

6.17.4 Design standards – The Director of the Department of Public Works in reviewing such application shall consider if the design and location of the proposed curb cut minimizes traffic hazards, the slope/soil erosion and provides adequate drainage.

6.17.5 Issuance – Upon review of the plans and a determination that the plans meet the above criteria, the DPW Director shall issue a CURB CUT PERMIT. Failure of the DPW Director to issue a permit within 10 business days of the receipt of a completed application shall be deemed to be a grant of the curb cut permit as requested.

6.17.6 Appeal – Any person aggrieved by the inability to obtain the permit as requested, any appeal to the Zoning Board of Appeals within 30 days of the date of the decision of the Director of Public Works.

6.17.8 Fee – The Board of Selectmen shall have the authority from time to time, to set fees for this permit and any required inspections.