



WELFLEET COMMISSION ON DISABILITIES  
300 Main Street – Town Hall  
Wellfleet, Massachusetts 02667

The Wellfleet Commission on Disabilities met on February 23, 2024 remotely via Zoom  
Members Present: George Harris, Jim McAuliffe, Robert Dupuis

Absent: Kate Clemens; Fred Gentner; Suzanne Grout Thomas, ADA Coordinator

The meeting was called to order at 3:11 p.m.

1. The minutes of the December 14, 2023 meeting were approved.

2. ADA Planning Grant Execution Schedule

The Town was notified by the Massachusetts Office on Disability on February 1, 2024 that its ADA Self-Evaluation and Transition Plan grant proposal in the amount of \$25,000 was approved for funding. The Town's project grant proposal for a ramp to provide handicapped access to the bandstand at the end of the Pier was not approved in this round of funding.

Commission members discussed next steps including finalizing the scope of the work and identifying and soliciting written price quotations from at least three qualified vendors. Ms. Grout Thomas advised Mr. Harris that the Town Accountant is procurement certified and prepared to assist with the process.

The grant funds must be expended by June 30, 2024, notwithstanding the nearly six-week delay in the notification process this year. Mindful of this, Commissioners constructed a timely schedule working backwards from the June 30 deadline as follows:

Solicitations Issued	March 01, 2024
Response deadline	March 22, 2024
Review & Selection	April 05, 2024
Contract Signed	April 19, 2023
Work Concluded	<b>June 30, 2024</b>

Mr. Harris will share the draft schedule with Ms. Grout Thomas immediately following this meeting and advise her that Commission members are ready to assist with the execution of the schedule to ensure that the awarded funds are expended within the timeline.

3. Follow up on Chequessett Bridge Construction

Mr. Harris reported that work is proceeding on a pedestrian bridge designed to provide handicapped access with a lane on the right side. In their advisory role, Commissioners expressed interest in viewing photographs of the work in progress.

It was moved to adjourn the meeting at 4:02 p.m.

Next meeting: To be determined

Respectfully submitted,  
James McAuliffe, Secretary

