

Wellfleet Cemetery Commission
Meeting Minutes
January 11, 2023

Attended by Bonnie Robicheau, Nancy Vail, David Agger
Guest: Richard Davis

Agenda

Approve previous November 17, 2022 meeting minutes
New business (Unanticipated)
Update maps and index
Review plot sales
Review FY2024 budget
Draft 2022 Annual Report
Unanticipated New Business Items

1. Approved past meeting minutes November 17, 2022

2. New Unanticipated new business

-David will contact Pleasant hill neighbor Thor Baum regarding disassembled granite post and pipe fencing
-At Spring 2023 Clean Up, we need to improve entrance to previously-repaired Oakdale brick tomb vault

- Contact DPW to request repair dirt roads including Pine and Jason and intersection of West/Oak at north

-Cemetery Commissioners approved request for the addition of a second upright monument (bench) in an Pleasant Hill 20x20 plot.

-David will create a statement of “commissioner duties” for inclusion in the Cemetery Commission Policy and Procedures handbook

Unanticipated New business-

-Discussed proposal by Wellfleet citizen to offer a workshop on historic preservation and repair of cemetery headstones and other monuments. Discussed Pros and Cons of proposal.

Nancy will contact citizen Donna Rickman with initial support for proposal concept. We will ask her to develop a proposal for a workshop targeted for Spring 2023.

David Agger will be the Commission contact this project.

3. Update maps and index/Review new plot sales- 5 plots sold since last meeting.

4. New sales in DEF. Reinforced policy to not accept payments that are deferred or over time. We will revisit adding more 5x10 plots in DEF in the Spring 2023.

5. Review FY2024 budget- Discussed separation of funds into perpetual care and other; and the recent creation of a Cemetery line item under the DPW. Nancy requested that the Town Accountant transfer of funds into that Commissioners can use for expenditures without getting approval at Town Meeting; was refused. Moving forward, we must continue to request payment for services from DPW who will pay service provider; and then we must request reimbursement for DPW line item at Spring Town Meeting.

6. Draft 2022 Annual Report-

Reviewed 2021 Annual Report and identified significant events from this past year. Nancy will create a draft report for 2022 and send around by email for review. Deadline for submission is mid-February 2023.

OLD BUSINESS

1. David reported on review of procedures for contract maintenance including tree work and stabilization of headstones with remaining CPC funds at last meeting .

David called and walked the cemetery with John Fougere to identify headstones for stabilization and cleaning. Fougere has recently completed Commonwealth training for headstone stabilization and cleaning. Requested that John Fougere complete work on three headstones with photos to evaluate work and contract for remainder of headstones needing similar work.

One of each:

1 Stabilize and straighten

1 Reattach

1 Clean surface

Meeting adjourned 3:19pm

Next meeting TBD

Minutes taken by David Agger