

**Wellfleet Board of Water Commissioners**

**Virtual Meeting – Zoom**

**Tuesday September 26, 2023; 4PM**

**Meeting Minutes**

**Members Present:** Jim Hood, Chair; Tom Flynn, Curt Felix, and Neil Gadwa.

**Others Present:** Karen Plantier, Jude Ahern, Gail Ferguson, Gregg Corbo, Stephen Olson, and David Colton.

**Chair Hood** called the meeting to order at 4:06.

- **Presentation and Discussion of Rate and Fee Structure - Stephen Olson**

Stephen presented the three scenarios on Meter method versus the Unit Method to be evaluated. He came up with a rate structure for the Water Enterprise Fund enter so that the enterprise fund is fiscally independent in 5 years. It shows what the rates need to increase each year to make the goal projection in five years of being fiscally independent. Curt Felix agreed to provide the projection spreadsheet with the addition of when the account may connect to the water system and projection of how much water they will use. 95 Lawrence has not broken ground yet. Water Commissioners are looking at connecting local restaurants.

- **Water Shut off Procedures.**

The Town is now able to add the delinquent bills onto the tax bill. Overdue accounts are not mentioned directly in the Rules and Regulations. So the Rules and Regulations need to be the same as what the bills say that Pennichuck send out. The deadlines are also in question. There are guidelines from the state that we can incorporate into our regulations. Gregg Corbo, felt it was best that the Town ( Karen and David) combine would put a proposal together then present it to the Water Commission.

- **Water Enterprise Fund –**

There were no questions asked to Town Counsel.

- **Discussion of Changes & Condition of the Water Tower**

Tank Inspection - Chair Hood ask Underwater Solutions for a quote to do the inspection and to clean the exterior of the tank. The estimates were approximately 8K – 9K. This cost should be added into the Capital Improvement Plan.

- **Condition of the Paint on the Tower**

This quote does not include the painting of the Tower. It only prepares the tower for painting. We will need a quote to paint the tower. The tank was built in 2010. Once the tank is cleaned it will need to be painted.

- **Next Meeting** – October 17, 2023

**Closed Meeting:** 5:25pm

**Motion:** Curt Felix To close the meeting **Second:** Neil Gadwa **Vote:** 4/0